Harford County Public Schools
SCIENCE AND MATHEMATICS ACADEMY
MENTORSHIP PROGRAM

MENTOR AGREEMENT

The Mentor and their sponsoring organization agree to:

1) Not pay the student any wages for work performed during this placement.
2) Not require a student to be present when school is not present.
3) **Ensure that commercial general liability insurance for business (including liability arising from student activities at the work site) is in effect.**
4) **Provide a certificate of insurance from the place of employment showing evidence of current coverage for General Liability.**
5) Permit the school coordinator and faculty advisor to make regular visits to the work site.
6) Provide a positive and safe learning environment and experience.
7) Be available to the student for questions, help and to provide guidance, etc.
8) Clearly define the company's expectations and the student's responsibilities, as applicable..
9) Notify the school coordinator and faculty advisor of any problems with the student.
10) Provide the student with adequate supervision.
11) .Ensure that the student works with or along side several people. Situations where the student works alone or with just one other person in non-open areas should occur only when required by project necessity and with the concurrence of the school coordinator and faculty advisor.
12) Indemnify and hold harmless the Board of Education of Harford County, its officers, agents, and employees form any and all claims, loss actions, liability, demands, suits, or costs including attorney's fees and other costs connected therewith, arising out of or in nay way related to this experience and/or placement.

Mentor Signature _____ Date _____

Mentor e-mail address _____

Cell Phone _____ Work phone _____